



STATE OF HAWAII
**CORRECTIONS POPULATION
MANAGEMENT COMMISSION**

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DATA MANAGEMENT GROUP (DMG)

Meeting Minutes
Thursday, June 20, 2002 10:00 A.M.
Department of Public Safety
Director's Conference Room

Present: Mr. Paul Perrone, Research & Statistics, Department of the Attorney General
Mrs. Janet Davidson-Coronado, Research & Statistics, Department of the Attorney General
Ms. Andrea Yamato, Hawaii Paroling Authority
Mr. Ken Hashi, Programming, Planning & Budgeting, Research & Statistics, Department of Public Safety
Ms. Cheryl Rodrigues, Programming, Planning & Budgeting, Research & Statistics, Department of Public Safety
Mr. Quoc Le, Sentencing Simulation Model Project
Mr. Joe Allen, Sentencing Simulation Model Project

1. **Introduction:** This was the first meeting of the Data Management Group (DMG). All of the members listed above introduced themselves. Mr. Le and Mr. Allen provided information to the DMG members about the background of the Sentencing Simulation Model Project (SSMP). The following were mentioned: What is the Sentencing Simulation Modeling, how does the model

work, the project goals and objectives, various challenges to the project, and what to expect from the model.

2. **Purpose of Group:** Mr. Le and Mr. Allen informed the members what the purpose of the DMG is. They mentioned two (1) Data Centralization & Repository and (2) Research Activities. The following are other items that were discussed for the purpose of the DMG:
 - Data procurement (Model variable list)
 - Extraction protocol (monthly)
 - Data sharing

- Collaboration Projects
 - Data uniformity (Measurement, terms, methods)
 - Project Goals
3. **Group Dynamics:** The composition and frequency of the group was discussed. All members were in agreement that the meeting will take place quarterly.
 4. **Next meeting:** There was discussion about the time and place of the next meeting. DMG members mentioned that a meeting should be scheduled for possibly in September, 2002 again in the Director's Conference room at the Department of Public Safety.
 5. **Closing of the meeting:** The meeting adjourned at 11:13 A.M.